



STATE OF TENNESSEE
DEPARTMENT OF GENERAL SERVICES

**REQUEST FOR PROPOSALS # 32110-19401
AMENDMENT # 2
FOR CLINICAL LABORATORY SERVICES**

DATE: 5/26/2021

RFP # 32110-19401 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		4/6/2021
2. Disability Accommodation Request Deadline	2:00 p.m.	4/9/2021
3. Pre-response Conference	10:30 a.m.	4/12/2021
4. Notice of Intent to Respond Deadline	2:00 p.m.	4/13/2021
5. Written "Questions & Comments" Deadline	2:00 p.m.	4/16/2021
6. State Response to Written "Questions & Comments"		5/10/2021
7. Response Deadline	2:00 p.m.	5/20/2021
8. State Schedules Respondent Oral Presentation		5/27/2021
9. Respondent Oral Presentation	8 a.m. – 4:30 p.m.	6/9/2021-6/10/2021
10. State Completion of Technical Response Evaluations		6/14/2021
11. State Opening & Scoring of Cost Proposals	8:00 a.m.	6/15/2021
12. Negotiations (Optional)	4:30 p.m.	6/15/2021-6/21/2021
13. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	6/23/2021
14. End of Open File Period		6/30/2021
15. State sends contract to Contractor for signature		7/1/2021

16. Contractor Signature Deadline	2:00 p.m.	7/7/2021
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2. Delete RFP# 32110-19401 section 1.4.2.1. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

1.4.2.1. Prospective Respondents must direct communications concerning this RFP to the following person designated as the Solicitation Coordinator:

Erik Busby
Department of General Services
Central Procurement Office
3rd Floor WRS, Tennessee Tower
312 Rosa L. Parks Ave.
Nashville, TN 37243-1102
615-253-8900
Erik.Busby@tn.gov

3. Delete RFP# 32110-19401 section 3.2.4. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

3.2.4. A Respondent must ensure that the State receives a response no later than the Response Deadline time and date detailed in the RFP Section 2, Schedule of Events at the following address:

Erik Busby
Department of General Services
Central Procurement Office
3rd Floor WRS, Tennessee Tower
312 Rosa L. Parks Ave.
Nashville, TN 37243-1102
Erik.Busby@tn.gov

4. Delete RFP #32110-19401 Attachment 6.6, Pro Forma Contract section D.2. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

D.2. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective Party at the appropriate mailing address, facsimile number, or email address as stated below or any other address provided in writing by a Party.

The State:

Erik Busby
Department of General Services
Central Procurement Office
3rd Floor WRS, Tennessee Tower
312 Rosa L. Parks Ave.
Nashville, TN 37243-1102
Erik.Busby@tn.gov
615-253-8900

The Contractor:

Contractor Contact Name & Title
Contractor Name
Address
Email Address
Telephone # Number
FAX # Number

All instructions, notices, consents, demands, or other communications shall be considered effective upon receipt or recipient confirmation as may be required.

5. Delete RFP #32110-19401 Attachment B HIPAA BUSINESS ASSOCIATE AGREEMENT section 8.6. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

3.7 Notification for the purposes of Sections 2.8 and 3.4 shall be in writing made by email/fax, certified mail or overnight parcel immediately upon becoming aware of the event, with supplemental notification by facsimile and/or telephone as soon as practicable, to:

State of Tennessee, Department of General Services
Erik Busby, Contract Administrator
Tennessee Towers, 3rd Floor
312 Rosa L. Parks Ave.
Nashville, TN 37243
Telephone: 615-253-8900
Fax: 615-741-0684

6. Delete RFP #32110-19401 Attachment B HIPAA BUSINESS ASSOCIATE AGREEMENT section 8.6. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

8.6 Notices and Communications. All instructions, notices, consents, demands, or other communications required or contemplated by this Agreement shall be in writing and shall be delivered by hand, by facsimile transmission, by overnight courier service, or by first class mail, postage prepaid, addressed to the respective party at the appropriate facsimile number or address as set forth below, or to such other party, facsimile number, or address as may be hereafter specified by written notice.

COVERED ENTITY:

STATE OF TENNESSEE, DEPARTMENT OF
GENERAL SERVICES
Erik Busby, Contract Administrator
Tennessee Towers, 3rd Floor
312 Rosa L. Parks Ave.
Nashville, TN 37243
Telephone: 615-253-8900
Fax: 615-741-0684

BUSINESS ASSOCIATE:

ENTITY NAME
NAME AND TITLE
ADDRESS
Telephone: NUMBER
Fax: NUMBER

7. Delete RFP #32110-19401 Attachment 6.3 Cost Proposal and Scoring Guide tab 1 Instructions contact information in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

Erik Busby
Department of General Services

Central Procurement Office
3rd Floor WRS, TN Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
615-253-8900
Erik.Busby@tn.gov

8. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.